

Catholic Charities of Southern Colorado

Catholic Charities of Southern Colorado is seeking a Parent Educator

Job Location: Pueblo, CO

Type: Full-Time

FSLA Status: Non-Exempt

Salary Range: \$35,000-\$36,500

Reports to: Home Visiting Program Coordinator

About Us

For the past 80 years Catholic Charities of Southern Colorado (CCSoCo) has faithfully served our marginalized neighbors within the Diocese of Pueblo, a sprawling region encompassing 29 counties in the bottom third of the state, and home to one of the most stunning and diverse regions of our country. CCSoCo offers 15 evidence-based programs designed to stabilize, strengthen, and create opportunities for individuals and families. We employ a two-generation approach to alleviating poverty in Southern Colorado.

Benefits and Perks

We offer a salary range of \$35,000-\$36,500. We value the employees' work-life balance by offering earned Sick and Vacation Leave, along with 12 paid holidays. We offer medical, dental, vision, and life insurance, and a retirement plan with company contributions.

What you will be doing

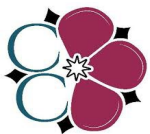
A Parent Educator in the Parents as Teachers (PAT) program works with families on parent-child interaction, development-centered parenting, and family well-being. This position is responsible for recruiting families to the program, utilizing the Parents as Teachers *Foundational Curriculum* in culturally sensitive ways, facilitating activities, and reflecting with parents and families.

Are you interested in this opportunity?

Continue reading for full job description

Duties and Responsibilities:

- Engages in recruitment activities to identify families for the program.
- Maintains a minimum caseload as determined by Home Visiting Program Coordinator
- Completes at least an initial and annual family-centered assessment with families.
- Completes at least an initial and annual developmental screening and health review for each enrolled child.



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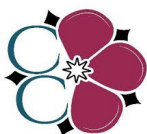
- Develops, monitors, and reviews SMART goals with each family during each home visit.
- Uses the PAT *Foundational Curriculum* to share research-based information with families.
- Provides personal visits focused on parent-child interaction, development-centered parenting, and family well-being (including planning, delivering, and documenting the visit).
- Completes the required number of Home Visits per month per family depending on family characteristics and identified stressors of each family.
- Uses Visit Tracker to schedule Home Visits, maintain Personal Visit Records (PVR), enter Planning Guides, and complete other tasks required by the coordinator.
- Maintains a thorough and detailed Outlook calendar.
- Plan and facilitate group connections to give families an opportunity to build social connections with each other, engage in parent-child interaction activities, and increase their knowledge of ways to support children's development.
- Connects families to resources that help them reach their goals and address their needs.
- Submits all required family and program documentation in a timely fashion.
- Organizes and inventories supplies, curriculum, other materials.
- Participates in monthly reflective supervision and all required staff meetings.
- Participate in the monthly Enhanced Home Visiting reflective supervision and quarterly Enhanced Home Visiting mindfulness consultation.
- Participates in continuous quality improvement.
- Performs other duties as assigned by the Home Visiting Program Coordinator.

Required Skills/Abilities:

- Bilingual in Spanish strongly preferred.
- Excellent verbal and written communication skills.
- Excellent interpersonal skills.
- Thrives in high-pressure situations, demonstrating resilience and a positive problem-solving attitude
- Self-confident educator with the ability to enthusiastically engage and energize families.
- Ability to work independently and be self-motivated.
- Strong technological/computer skills (must be comfortable working with different databases and with Microsoft Office 365, Zoom, etc.).
- Ability to be a team player and work with diverse populations.
- Excellent time management/organization skills.
- Knowledgeable of resources in the community. Existing working relationships with resource agencies strongly preferred.
- Understanding of family support and strengthening.

Education and Experience:

- High school diploma or GED required. Associate's or Bachelor's degree in early childhood education, social work, health, psychology, or a related field is strongly preferred.
- Minimum 2 years of supervised work experience with young children and/or parents.
- The Parents as Teachers Foundational and Model Implementation Trainings must be completed before the Parent Educator can begin providing PAT services.



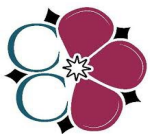
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Work Environment:

- Non-profit social service agency
- Business casual

Physical Demands:

WORKING ENVIRONMENT:	SELDOM	OCCASIONAL	FREQUENT
COLD (50 F or less)		X	
HEAT (90 F or more)		X	
GASES/FUMES/DUST	X		
HEIGHTS	X		
NOISE			X
CLIMBING (Stairs/Ladders)			X
DRIVING			X
CRAWLING OR KNEELING	X		
BENDING		X	
WALKING/Uneven Surfaces		X	
WORKING ALONE			X
WORK WITH OTHERS			X
CHEMICALS/SOLVENTS	X		
MOVING HEAVY ITEMS:			
LIFTING/LOWERING	>20 lbs.	10-20 lbs.	< 10 lbs.
LIFTING OVER SHOULDER	> 10 lbs.	5-10 lbs.	< 5 lbs.
REACHING OVER SH'LDER	> 10 lbs.	5-10 lbs.	< 5 lbs.
REACHING FORWARD	> 10 lbs.	5-10 lbs.	< 5 lbs.
PUSHING	> 10 lbs.	5-10 lbs.	< 5 lbs.
PULLING	> 10 lbs.	5-10 lbs.	< 5 lbs.
CARRYING	> 20 lbs.	10-20 lbs.	< 10 lbs.
VISUAL ACUITY: Near			X
VISUAL ACUITY: Far			X
COLOR DISCRIMINATION			X
HEARING			X
SPEECH			X
MANUAL DEXTERITY			X
EYE/HAND COORDINATION			X
TRAVEL:			
LOCAL			X
NATIONAL	X		
INTERNATIONAL	X		
REPETITIVE MOVEMENTS:			
(please list)			



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<i>OPERATING MACHINERY:</i>			
COMPUTER and MOUSE			X
COPIER			X
FAX MACHINE		X	
PRINTER			X
TELEPHONE			X
OTHER (please list)			